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IAS Staff Meeting
22 November 1974

G. Allen

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1. Mr. Allen reported on the Executive Council Meeting he attended 22 November:

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b. Mr. Proctor asked Mr. Walsh to comment on the Wednesday morning meeting. Mr. Walsh reported that the DCI was concerned that the defense attache in Moscow had not been informed of the communications standdowns in the USSR. Arrangements were made to advise him and to have him look into the possible reactions in terms of Soviet activities in Moscow.

c. Mr. Walsh reported on the management committee meeting this week. The question of a new movie on the Agency was discussed again at [] request. The committee decided against making a new film on the grounds that the expense was too great and that it would not meet [] desire to depict all activities of the Agency on an unclassified basis.

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d. ABC TV is interested in making a movie on the Agency, and OCI has been tasked with discussing the matter with them.

e. The committee decided that the Office of Security would be the focal point for handling manuscripts submitted to the Agency for review. Security would farm these out to the appropriate components as necessary.

f. The committee decided to discontinue reviewing recommendations for the Distinguished Intelligence Medal and the Intelligence Medal of Merit for retiring employees.

g. The committee decided that official days for Christmas parties would be the Friday and Monday before Christmas and the hours 1500-1800.

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h. There was some discussion of the impact of the new Freedom of Information Act which Congress has approved over the President's veto. It entails deadlines for responses to requirements for information and penalties when the deadlines are not met. It's anticipated that this will pose a significant workload on the Agency, and the DDA is preparing a briefing on the responsibilities and liabilities of Agency personnel under the act.

i. General Walters will be away next week.

j. The DDA reported that the Agency now stands at 95% of its CFC goal. There was no report on the percentage of participation. During the discussion it was pointed out that more visibility needs to be given to the campaign in order to stimulate interest. Dr. Proctor directed the management staff to do something about this next year.

k. The cost of living increase for retired annuitants was commented on. It was noted that this would provide some inducement for people to retire before the end of the year.

1. Mr. Proctor reported that the DCI has signed off on the new regulation raising the Agency's mandatory retirement age to 65. This makes it consistent with Civil Service standards.

m. Mr. Proctor noted that the security required for the directorate in October was very poor, and that it reported one of the worst months. The unfortunate pace of violations was continuing through the first half of November. The DDI exhorted all office heads to place more emphasis on security in order to bring the number of violations down.

n. Mr. Eisenbeiss reported that OJCS resources are fully committed, and they are unable to respond to any further requests for assistance in this fiscal year. In addition, they are having serious problems with maintaining their equipment as a result of resignations of maintenance employees working for a contract firm.

2. Mr. Allen and Mr. Knoche met with Mr. Proctor after the meeting regarding the preliminary assessment. Tentatively there will be an assessment on Wednesday. This will be a DDI charge rather than a DCI. Mr. Colby will not be on distribution.

3. Assistant Secretary of Defense Hall wrote a letter to Mr. Colby recommending DOD assume responsibility for second-phase exploitation. NPIC is drafting a reply for Mr. Colby. In essence it says it is worth looking into but at the same time look into the question of centralization which might also produce savings. Another factor to consider is maintenance and quality control of the data base. This will be reviewed

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by Mr. Colby. He will be asking the IC Staff to undertake a review of all PI resources to see how the question should be answered.

4. Regarding the boards for [] a brief note will be prepared avoiding reference to anything controversial.

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5. [] is the weekend duty officer.

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